

CONSTITUTION
OF
THE MIZORAM COLLEGE TEACHERS'
ASSOCIATION
(M C T A)



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Foreword

It is heartwarming to note that due to the diligence and zeal of our members as well as several amendments made at the General Conference, the Third Edition of The Constitution of The Mizoram College Teachers' Association has finally come into being. All amendments made by the General Conference has been included in this edition.

I express my sincere gratitude to the Editorial Board of the MCTA Newsletter, for their tireless efforts in publishing the third edition of our Constitution, and also extend my heartiest congratulations to them on the success of their efforts.

The Third Edition of The Constitution of the MCTA, I hope will unite all the Branch members under the banner of the MCTA and serve as a bridge between different institutions under Higher Education in Mizoram.

Dated 15th March, 2010


15.3.2010
(RAMHMANGAIHA RALTE)
President
MCTA Headquarter
Aizawl, Mizoram.

CONSTITUTION OF THE MIZORAM COLLEGE TEACHERS' ASSOCIATION

PREAMBLE:

To ensure the unity of the Mizoram College Teachers, to inculcate in them the spirit of co-operation, to safeguard and promote their common interests and to function for the advancement of higher education in Mizoram, the first general conference of the Mizoram College Teachers' Association hereby adopts this Constitution on this 7th day of September in the Nineteen Hundred and Seventy-Ninth year of Our Lord, and declare that this constitution will be binding on all the members of the Association.

ARTICLE – I : Name, Nature, Title and Extent

1. The Association shall be known as, “The Mizoram College Teachers' Association” or “MCTA” in short.
2. MCTA is a non-political body. It shall not interfere in politics either directly or indirectly.
3. This Constitution shall be known as “The Constitution of Mizoram College Teachers Association”
4. This Constitution shall come into force from the day the MCTA General Conference adopts by 2/3 majorities of the members present and voting in the General Conference.
5. The MCTA will extend to the whole of Mizoram.
6. The headquarters of MCTA shall be at Aizawl.

ARTICLE – II : Aims and Objectives

1. To ensure quality education in Mizoram.
2. To cooperate with the Government in the promotion of Higher & Technical education.
3. To safeguard and promote common interests of college teachers; and to inculcate among the teachers the spirit of cooperation.

ARTICLE – III : Definition

In this constitution, unless the context otherwise requires –

1. “*Association*” means the Mizoram College Teachers’ Association.
2. “*Constitution*” means the Constitution of the MCTA.
3. “*Headquarters*” means the Headquarters’ of the MCTA.
4. “*Branch*” means the branch of the MCTA.
5. “*General Conference*” means the General Conference of the MCTA.
6. “*Executive Committee*” means the Executive Committee consisting of the Office Bearers, the secretary appointees and other members who are appointed by the Office Bearers.
7. “*Office Bearers*” means the elected members of both the Headquarters and the Branches, as the case may be.
8. “*Member*” means the member of the MCTA.
9. “*Year*” means the Academic Year of the Mizoram University.

10. “*Secretary appointees*” means the secretaries appointed by the Office Bearers to assist them in the execution of their duties and responsibilities as per directions from the Office Bearers.
11. “*Auditor*” means the Auditor(s) appointed by the Executive Committee to audit the accounts of the HQRS for any particular year.
12. “*Executive Body*” means the elected members of the Headquarters and the appointed secretaries

ARTICLE – IV : Jurisdiction

The Association shall have jurisdiction over all the matters of the Associations’ concern within the whole of Mizoram.

ARTILE – V : Membership

1. Any person working in the Government Colleges or College level Government Training Institutions of Mizoram under the University Grants Commission (UGC) norms as a Lecturer/Reader/Professor/Principal may become a member of MCTA.
2. MCTA membership may be terminated under the following circumstances:
 - (a) Failure to pay annual membership fee;
 - (b) Service termination;
 - (c) Expulsion from the association;
 - (d) Death;
 - (e) Retirement.
3. A membership, terminated owing to the clause (a) above, membership may be renewed only on

payment of the arrear fees and the required membership fee(s).

4. Any MCTA member/Branch acting against the Constitution/Interests/Activities of MCTA may be expelled from the Association.
5. The Headquarters Executive Committee shall have full authority regarding the expulsion of any member/Branch from the Association.
6. The committee to decide for such expulsion must be attended by 2/3 of the committee members and be voted by at least 2/3 majorities of the members present and voting

ARTICLE – VI : Membership Fees

1. Enrolment to the Association : Rs. 100.00
2. Annual membership : Rs. 50.00

ARTICLE – VII : Power and functions of the Headquarters Office Bearers

1. **The President:** He/She shall-
 - (a) Preside over all the committees and conferences of the MCTA.
 - (b) Be responsible for the general supervision of the activities of the MCTA.
 - (c) Sanction up to Rs. 500 (five hundred) only at a time depending upon the exigency of the situation.
2. **The Vice President:**
He shall act on behalf on the President in the President's absence.

- 3. The General Secretary:** He/She shall-
 - (a) Call all the headquarters committee meetings on the advice of the President.
 - (b) Keep the Official Files and Records of the MCTA.
 - (c) Issue and receive circulars and correspondences of and addressed to the MCTA.
 - (d) Co-operate and supervise the secretary appointees in their official duties.
- 4. Treasurer:**

He/She shall be entirely responsible for the safe custody and the proper spending of the Association's fund.
- 5. Secretary appointee:**

He/She shall function according to the directions assigned by the Office Bearers/Executive Committee from time to time.

ARTICLE VIII : Term and Quorum.

- 1.** The Office Bearers and appointees shall collectively function as an executive Body of MCTA.
- 2.** The terms of the Office Bearers shall be 2 (two) years. If elections are not held within three months of expiry of the term, the Office Bearers would cease to be duly elected representative of the Association.
- 3.** The Office Bearers shall be elected by simple majority vote by means of secret ballot in the

General Conference.

4. The Office Bearers shall appoint four secretary appointees and not less than 10(ten) committee members for such a term.
5. If an Office Bearer/Secretary Appointee/Committee Member remains absent from three consecutive committee sittings on no reasonable grounds and/or without making proper notification even on reasonable grounds, he/she shall cease to be an office bearer/in charged secretary/committee member as the case may be.
6. If and when the post of an Office Bearer/Secretary Appointee/Committee Member falls vacant on resignation/migration/death/on account of an enforcement of Article VII clause 5 above, such vacant post shall be filled up by the Executive Body within one month in a manner it deems fit subject to the approval of the Executive committee.
7. The headquarters' executive committee shall sit at least three times in a year.

ARTICLE IX : MCTA Branch.

1. Ten or more Lecturers (including Principal) in a College or College level Training Institution may constitute an MCTA Branch with the approval of the MCTA headquarters on application from such Institution.
2. The name of such an MCTA Branch shall henceforth be known as 'Mizoram College Teachers' Association (MCTA).....Branch'

3. An MCTA Branch shall elect the Office Bearers of its own consisting of :
 - (a) President
 - (b) Vice President
 - (c) Secretary
 - (d) Assistant Secretary
 - (e) Treasurer
 - (f) Finance Secretary.
4. The Secretary of an MCTA Branch shall not be designated 'General Secretary' as in the head quarters.
5. The term of the branch executive committee shall be 2(two) years.
6. The branch office bearers shall be elected by its members in the manners of Article XI.
7. The branch shall elect its office bearers within two weeks after General Conference.

ARTICLE X : Conference.

1. An annual General Conference shall be called by the General Secretary on the head quarters' committee meeting's decision at the place and time it deems convenient and proper for the purposes of conferring with one another on all important matters and to approve the decisions and acts of the Executive Committee meeting and previous conference(s) and to elect the headquarters Office Bearers when necessary.
2. The headquarters may call special general conference on urgent matters.

3. An MCTA Branch can be represented by at least a single delegate of the Branch.
4. Special invitees and observers may be admitted to the general conference by the unanimous consent of the headquarters executive committee.

ARTICLE XI : Election.

1. The Office Bearers as stated in Article II clause 7 shall be elected by simple majority at the General Conference.
2. The Office Bearers shall be elected post by post.
3. There shall be up to 10 official nominations if the Executive Committee deems it necessary. If so, five floor nominees would be made on the invitation of the Returning Officer.
4. Floor nomination, not more than 5(five) for each post may be invited by the returning officer from the members present.
5. Each proposer for floor nominee should be supported by at least one member.
6. All elections shall be done by secret ballots.
7. Only MCTA members shall have voting rights.
8. A member can be elected in the same post only for two consecutive terms.
9. A candidate for election to the headquarters must be only from the Branches within Aizawl.
10. Returning Officer and Polling Officers shall be appointed by the headquarters Executive Committee.

11. The Executive Body shall prepare ballot papers for the election.
12. In matters of any complaint, the decision of the returning officer will be final.
13. The returning officer is to keep the used ballot papers and other related materials in his custody at least for three consecutive days to solve any doubt/complaint.
14. Any complaint, if any, shall be submitted to the Returning Officer within two days from the election.

ARTICLE XII : Condolence.

1. If any MCTA member breaths his/her last, the headquarters shall hold a condolence meeting as and when convenient.
2. The MCTA headquarters shall give a condolence gift of Rs. 100,000.00 (Rupees one lakh) only to the nearest kin of the deceased member.
3. If there is any dispute as to the recipient of such condolence gift, the decision of the MCTA headquarters shall be final.
4. Each MCTA member shall contribute Rs.300.00 (Rupees three hundred) annually to meet the necessary expenditure for condolence gift.

ARTICLE XIII: Welfare Fund.

1. Each member of MCTA shall contribute Rs. 100.00(Rupees one hundred) only annually to wards welfare fund.

2. The detail utilization rules of the welfare fund are as provided in the Welfare Fund Rules. (*See the Welfare Fund Rules*).

ARTICLE XIV: Miscellaneous.

1. **Legal Matters:**

The Association shall sue and be sued in the name of the President.

2. **Funds:**

The headquarters' executive committee shall decide upon all matters, notwithstanding the Article (1)(c) of this constitution, relating to expenditures, receipts and raising of funds for the Association.

3. **Auditor(s):**

The accounting year of MCTA is 1st April to 31st March. The headquarters' executive committee shall appoint annually two auditors to audit the Association's Accounts.

4. **Amendment:**

(a) A proposal for amendment to the whole or any part of the Constitution may originate from both the headquarters and any branch.

(b) Amendment to the whole or any part of the constitution shall be made by not less than two-thirds (2/3) majority of the members present and voting in a General Conference in favour of the proposal for such amendment.

5. **Dissolution:**

The Association shall be dissolved by not less than

two-thirds (2/3) of the members present and voting in a general conference attended by the representatives of not less than two-thirds(2/3)of the Branches convened at not less than one month's notice with specific agenda from the headquarters.

- 6.** In the event of dissolution of the Association, the assets, liabilities, all properties (moveable/ immovable) of the association shall pass on to the successor(s), association or to any authority as decided by the conference which dissolves the association.